

Understanding of the Responsibilities and Expectations as a Councilor of the World Federalist Movement/Institute for Global Policy

As a Councilor for the World Federalist Movement/Institute for Global Policy, I am fully committed and dedicated to realizing the vision and objectives as set out in the Preamble to the Statutes of the Movement. Regardless of my status as an appointed, elected or co-opted Councilor, I understand and agree that my responsibilities include the following:

1. I have read and understand the Statutes and By-laws of the Movement and am aware that I am ethically responsible for the health and well-being of this organization. I shall stay informed about and actively promote the organization and its work, asking questions and requesting information as necessary to do so.
2. I understand that the laws of countries where WFM-IGP is incorporated impose on members of nonprofit governing bodies the fiduciary duties of discharging their duties in good faith and with the care an ordinarily prudent person in a similar position would exercise under similar circumstances.
3. I understand that as a Councilor I am not entitled to any compensation or reimbursement of expenses of a financial or other nature in return for my service or participation.
4. I shall treat my fellow Councilors and other members of the Movement with respect. When conflict occurs, I shall disagree respectfully and work for a resolution that is in the best interests of the Movement.
5. I shall treat staff with professional respect. If a concern arises about a staff member's performance, actions or abilities, I shall not discuss the concern with the staff or other Councilors or disparage them, publicly or privately. Such concern will only be shared with the Executive Director who will be solely responsible for addressing it.
6. I shall participate in making decisions on issues, policies and other Council matters, working in good faith with staff and other Councilors as partners toward achievement of our goals. I shall attend meetings of the Council and be available for phone or email consultation as necessary. I shall excuse myself from discussions and votes where I have a conflict of interest.
7. I understand that it is the responsibility of the Council to govern the organization between meetings of the WFM Congress and to define objectives and programs that implement Congress' adopted policies, including assigning priorities and ensuring the organization's capacity to carry out its programs by regularly consulting with the Executive Director and reviewing the strategic plan, reports and work.
8. I understand that the Council is responsible for approving the appointment of the Executive Director, who shall in turn be responsible for the implementation of Council decisions and managing the day-to-day operations of the Movement, reporting back to the Council at its annual meeting. (The Executive Committee is responsible for appointing the Executive Director and evaluating his/her performance.)
9. I understand that the Council is financially responsible for the Movement and shall take part in approving and monitoring the budget. I shall engage in fundraising in coordination with the International Secretariat. I personally shall be a donor of record each year, understanding that having every Council member make an annual contribution can be important in securing outside funding.
10. I am aware that the Movement's several officers, the Executive Committee and the Credentials, Nominations and Statutes Committee are committed to supporting the Council and individual Council members in meeting their responsibilities. I agree to participate in regular Council evaluations that inform and guide this effort.

In its turn, the Movement – represented by the International Secretariat – is responsible to me in a number of ways:

- I shall be provided, without request, yearly financial reports and an update of organizational activities that allow me to meet the “prudent person” expectations of the law.
- The International Secretariat will help me perform my responsibilities by keeping me informed about issues in the field in which we are working.
- Opportunities will be offered to me to discuss with the Executive Director and the Council Chair the Movement’s programs, goals, activities, and status as appropriate; additionally, I can request such opportunities.
- I shall receive from the International Secretariat any additional necessary information in order for me to carry out my duties as Council Member, and may, within reason, request other specific information that has not been provided.

I understand that these responsibilities are complementary and reinforcing. If I feel the Movement is not meeting its responsibilities to me, I can approach the Council Chair and Executive Director to discuss my expectations. If, for whatever reason, I have been unable to meet my obligations as a Councilor, I shall consult with the Chair of the Council and may be asked to offer my resignation.

In signing this Understanding, I understand that no rigid standards of measurement and achievement are being formed. I do so making my commitment and trusting each and every Council member and staff of the International Secretariat to carry out the above responsibilities the best of our ability.

Council Member _____ Date _____

Council Chair _____ Date _____

Executive Director _____ Date _____

Please sign and return this document to the International Secretariat at

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